



# MALMESBURY TOWN COUNCIL

Minutes of the **Town Hall and Facilities Committee Meeting**  
Held in Malmesbury Town Hall on **3<sup>rd</sup> July 2025** at 7 pm.

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**Present:** Councillors Hastings, Exton, James, J Akhtar, Sanderson & Drake

**Also present:** Claire Mann (Town Clerk) and Bill Reed.

**TH&F/25/48 To receive declarations of interest.**

None received.

**TH&F/25/49 To receive apologies**

Apologies received from Cllr Hastings.

**TH&F/25/50 Public participation in respect of items included in this agenda**

None received.

It was resolved to bring item 7 forwards.

**TH&F/25/51 To consider siting of Model Railway in the Town Hall.**

Cllr James had prepared a report for consideration. Bill Reed from the Athelstan Museum provided some background information about the model.

Following discussion it was agreed to accept the proposal with a project budget of up to £2k.

**TH&F/25/52 To approve minutes of the meeting held on the 12th June 2025**

It was noted that Cllr James had forwarded apologies for the meeting. Subject to amendment, the Minutes were approved and signed as a correct record.

**TH&F/25/53 To receive income and expenditure report.**

The report was noted. Cllr Drake asked the timings for invoices being sent out as there appeared to have been little increase in hire income over the last month.

**TH&F/25/54 To note and consider project status report**

The report was considered and the following was agreed;

- EV charger work to continue.
- Identify issue with hot pipes whilst heating is off.
- Remove video tour from website and replace with pictures of events/hires in progress to promote room use.
- A budget of up to £1k to progress the Commercial Property Register.

Meeting closed at 7.45pm