



MALMESBURY TOWN COUNCIL

Minutes of the **Town Hall and Facilities Committee Meeting**
Held in Malmesbury Town Hall on **3rd July 2025** at 7 pm.

Present: Councillors Hastings, Exton, James, J Akhtar, Sanderson & Drake

Also present: Claire Mann (Town Clerk) and Bill Reed.

TH&F/25/48 To receive declarations of interest.

None received.

TH&F/25/49 To receive apologies

Apologies received from Cllr Hastings.

TH&F/25/50 Public participation in respect of items included in this agenda

None received.

It was resolved to bring item 7 forwards.

TH&F/25/51 To consider siting of Model Railway in the Town Hall.

Cllr James had prepared a report for consideration. Bill Reed from the Athelstan Museum provided some background information about the model.

Following discussion it was agreed to accept the proposal with a project budget of up to £2k.

TH&F/25/52 To approve minutes of the meeting held on the 12th June 2025

It was noted that Cllr James had forwarded apologies for the meeting. Subject to amendment, the Minutes were approved and signed as a correct record.

TH&F/25/53 To receive income and expenditure report.

The report was noted. Cllr Drake asked the timings for invoices being sent out as there appeared to have been little increase in hire income over the last month.

TH&F/25/54 To note and consider project status report

The report was considered and the following was agreed;

- EV charger work to continue.
- Identify issue with hot pipes whilst heating is off.
- Remove video tour from website and replace with pictures of events/hires in progress to promote room use.
- A budget of up to £1k to progress the Commercial Property Register.

Meeting closed at 7.45pm